No Uni./Estb./326/2362   Through E-Mail   Dated: 15/09/2021

NOTICE FOR THE POST CLERK-CUM-DEO

The candidates who have applied for the post of Clerk-cum-Data Entry Operator (Vide Advt. No. MRSPTU/ESTB./2019/DPR/247) are hereby informed that the criteria for the selection of Clerk-cum-Data Entry Operator is as follows:

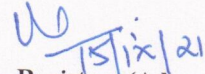| Sr. No	Description	Max. Marks
01	Basic Qualification (Graduation)	15
02 (a)	Typing Test (i) English typing (ii) Punjabi typing	20 20
02 (b)	Written Test (MS-Office & other Computing Skills)	45
	Total	100

In light of above, the tests will be conducted as per following details:

Sr. No	Type of Test	Date	Venue
1	Written Test	03-10-2021	Maharja Ranjit Singh Punjab Technical Univeristy, Dabwali Road, Bathinda.
2	Typing Test (English & Punjabi)	18-10-2021 and 19-10-2021	

Note: It is mandatory to obtain minimum of 40% marks from the test (Written Test), further relaxation of 5% marks shall be provided to SC/ST candidates to be considered for these positions in the University. The Typing test will be conducted for those candidates who qualify the eligibility test.

Before coming for the examination, candidate make sure that he/she is eligible according to the eligibility criteria stipulated in the advertisement. If he/she is not eligible, his/her candidature will be cancelled at any stage during the process of selection.

The admit cards will be available on university website www.mrsptu.ac.in w.e.f. **30-09-2021** (Thursday). For further information and updates keep visiting university website regularly. No separate communication will be sent in this regard.

Dy. Registrar (Admn.)
For Registrar

CC:

1. P.A. to Vice Chancellor, MRSPTU, Bathinda for the kind information to Hon'ble Vice Chancellor.
2. Director, IT Enabled Service, MRSPTU, Bathinda for necessary action.